**FILMING/PHOTOGRAPHY APPLICATION FORM**

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| **Filming Date(s):** |  |
| **Filming Time (start and end):** | *\*Note: Filming/photography is only allowed from 7am to 7pm.* |
| **Specific Filming Location(s) within PUB Premises**: | *\*Note: Please provide image(s) of the exact filming location.* |
| **Purpose of filming/ photography:** |  |
| **Shoot title:** |  |
| **Scene/Script:** |  |
| **When and where will the video/photo be shown:** |  |
| **Expected number of people involved:**  ***(including artistes, talents and crew)*** | *\*Note: Please complete Appendix 1.* |
| **Logistic setup involved:**  ***(e.g. tentage/ tables/chairs/sound system/generator/ inflatables)*** | * No * Yes, pls specify:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Filming equipment:**  ***(tracks, cranes and dollies are not allowed)*** | |  |  |  | | --- | --- | --- | | **No.** | **Equipment** | **No. of items** | | 1. |  |  | | 2. |  |  | | 3. |  |  | | 4. |  |  | | 5. |  |  |   *\*Note: No tracks and cranes or dollies are allowed* |
| **Use of drones** | * No (no drone) * Yes, please apply to CAAS (or attach CAAS permit) |
| **Any mention of:**  **PUB, Singapore’s national water agency** | * No * Yes, pls specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **APPLICANT DETAILS** | |
| **Applicant name:** |  |
| **Mobile number:** |  |
| **Email address:** |  |
| **Name of Organisation:** |  |
| **TERMS AND CONDITIONS** | |
| 1. PUB reserves the right to reject any application to do filming / photography at the Premises, refuse entry of any equipment into the Premises or stop the continuance of any session.  2. The Applicant shall not inconvenience visitors at the Premises or impede their movement within the Premises. The Applicant shall not cordon off any area in the Premises for the filming/photography.  3. The Applicant shall agree to carry out the filming / photography within the time period and the specific areas of the Premises granted by PUB.  4. All filming/photography is done at the Applicant’s own risk and expense. The Applicant shall be liable for and indemnify PUB against any liability, loss claims or proceedings in respect of any personal injury or death or damage howsoever caused to any person or property arising out of or in connection with the filming/photography or the use of the Premises. PUB reserves the right to require all necessary insurance to be taken including that of public liability in adequate amounts for the filming/photography or the use of the Premises.  5. The Applicant undertakes to comply with all instruction given by PUB or its agents on site.  6. The Applicant shall adopt safe working practices at all times, at their own expense and responsibility, with any health and safety requirements.  7. The Applicant shall ensure that every care is exercised to ensure that the property in the Premises is not destroyed, altered, removed or relocated during the filming/photography and keep the Premises clean and tidy.  8. The Applicant warrants that the film/photograph it produces using the Premises:  (a) does not infringe the copyright or other rights of any person.  (b) contains no false or unwarranted claims for any product or service and contains no defamatory statements.  9. PUB reserves the right to impose additional terms and conditions for permission to use the Premises. | |
| **ACKNOWLEDGEMENT** | |
| (Name of Applicant) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have understood and agreed to the Terms & Conditions listed in this application.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature) (Name / Designation)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Date)  Duly authorised to sign for and on behalf of  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Company stamp) | |
| **FOR OFFICIAL USE** | |
| Filming request APPROVED / REJECTED by PUB on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name / Designation  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature | |

**APPENDIX 1**

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| **CREW LIST** | | | |
| **No.** | **Name** | **Designation** | **Contact** |
| 1. | (Team leader) |  |  |
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